This office is dedicated to providing the best quality allergy care. Your understanding of our office policies and practices will help us to help you.

Our Staff
Doctors, Bell, Lee, Shah, Dave and Godhwani are Board Certified Allergists. They have completed approved specialty training in Allergy and Clinical Immunology, and have passed a certifying examination by the American Board of Allergy and Immunology. All of our nurses have experience in general nursing as well as special training in allergy. Our medical receptionists and our insurance specialists are knowledgeable in their fields and eager to help. We are all interested in making your treatment as pleasant and effective as possible.

Office Hours
All visits are by appointment only. Please note, our schedules vary by location.

Appointments and Policies

- We respect your time and make every effort to minimize waiting time by scheduling appointments carefully. Please assist us by arriving **15 minutes prior** to your appointment in order to allow the receptionist and nurse to complete their tasks before your scheduled time with the doctor. Your understanding is appreciated on those occasions when circumstances cause a delay in our schedule.

- It is imperative that you refer to the Medications list within this packet prior to your appointment for instructions on withholding medications that may affect testing that is recommended by your doctor.

- For the initial visit, expect to be in the office for up to 2 hours as testing may be performed based on your physician evaluation.

- If your appointment needs to be rescheduled or cancelled, please notify the office at least 24 hours in advance. Patients not demonstrating this consideration will be charged $40-$80 for each missed appointment and may not be allowed to reschedule appointments in the future.

- Cell phone conversations are disturbing to others. Please turn off your cell phone while in our office.

- Parents are responsible for the behavior of their children in this office. Please supervise your child’s quiet play.
• FOR THE SAFETY OF OUR PATIENTS WITH FOOD ALLERGIES, PLEASE DO NOT BRING FOOD OR BEVERAGES (OTHER THAN WATER) INTO THE OFFICE.

Insurance and Payments
Our office participates with many – but not all - insurance plans. We also accept Medicare assignment. For plans with which we participate, your obligation is to pay any applicable deductible and/or co-payment at the time of your visit.

It is your responsibility to obtain any referrals or pre-authorizations required by your plan. Please note that our checking that a referral has been made and that benefits have been “verified” does not assure that your policy is in force. If the policy is not in force, you are responsible for the charges.

If you are enrolled in an insurance plan with which we do not participate, fees are your responsibility and payment is due at the time of your visit. In such cases, our office has a financial relationship with you, not your insurer, and any insurance reimbursement will be made from your insurance company directly to you.

We accept cash, check or MasterCard/Visa/Discover as method of payment. Please let us know if a financial hardship exists.

Emergency Coverage
Our physicians can be reached through the answering service for evening or weekend allergy emergencies. If they are not available, another Board Certified allergist is almost always on call for coverage. Please note that on a very few occasions our physicians and the backup allergists may be unavailable and will recommend a pediatrician or internist to the answering service.

Please note that routine prescription refills will not be given after regular office hours. Please check your supplies and obtain refills before you run out. Telephone refills will not be given to patients who are overdue for follow-up appointments.

Confidentiality
Your medical records are strictly private. No information regarding your condition will be given to employers, friends, relatives, insurance companies or other physicians without your consent.

Doctor-Patient Relations
A relationship of mutual respect and understanding must exist among physician, staff and patient. We make a special effort to explain fully all aspects of your condition and treatment. Please ask for further information if any aspect is not clear to you or if you have any questions.

Likewise, if you have any suggestions or complaints regarding our services or fees, please tell us.

In Conclusion
It is our sincere desire to provide you with the best medical care possible. We hope this information will help you to understand how our office functions, and we trust that our relationship will be a pleasant and productive one.
PATIENT REGISTRATION

If the patient is a child, fill out the information as it pertains to the child.

Date: __________________________

Patient First Name __________________________ Last Name __________________________ M.I. __________________________

(As on insurance card)

☐ Male ☐ Female Date of Birth ____/____/____ Age _____ Social Security # _______ _______ _______

Street __________________________ City __________________________ State _______ Zip __________________________

Home Tel. # (____) __________________________ Business Tel. # (____) __________________________ Cell Phone # (____) __________________________

Email Address: __________________________

Select one contact method for appointment reminders? Email: ☐ ☐ Text: ☐ ☐ Phone Call: Home ☐ Work ☐ Cell ☐

☐ Opt out of promotional emails. To opt out of promotional emails at any time, please call 203-830-4700

Race: White ☐ African American ☐ Asian ☐ Multi-racial ☐ Refuse to answer

Preferred Language: English ☐ Spanish ☐ Refuse to answer

Ethnicity: Hispanic or Latino ☐ Not Hispanic or Latino ☐ Refuse to answer

Primary Doctor __________________________ Location (City/State) __________________________

Was this your referring physician? ☐ NO ☐ YES If no, who was your referring provider? __________________________

Financially responsible person (Guarantor): ☐ Self (If NOT self, complete fields below)

Name: __________________________ Date of Birth ____/____/____ Phone __________________________

Address __________________________ City __________________________ State _______ Zip __________________________

Emergency contact name: __________________________ Relationship __________________________

Home Tel #: __________________________ Cell #: __________________________

☐ By checking, you authorize Advanced Specialty Care to discuss your medical information with the emergency contact listed above.

If your insurance plan requires an insurance authorization referral to this office, you must have this referral at the time of your visit, or full payment will be expected.

It is your responsibility to ensure your authorization referral is current and on file in this office prior to seeing the physician for all visits, including follow-ups. There are NO exceptions to the office referral policy.

*HSA POLICY: If you have a health savings account insurance plan, and your deductible has not been met, we request payment at time of service. For self-pay patients and those with HSA policies, payment is expected at time of service and a payment plan can be discussed with our billing department if needed. Your office visit can range anywhere from $150-$375, to additional testing ranging from $200-$1200.

IS TODAY'S VISIT RELATED TO AN INJURY, ACCIDENT OR 3RD PARTY PAYER? ☐ NO ☐ YES

PRIMARY INSURANCE COMPANY INFORMATION

Information must be filled in completely, even if we copy your insurance card.

Ins. Co. Name __________________________ Plan __________________________

ID# __________________________ Group name or number __________________________

Policy Holder's Name __________________________ Relation to patient __________________________

Sex: ☐ Male ☐ Female Date of Birth ____/____/____ Social Security # __________________________

SECONDARY INSURANCE COMPANY INFORMATION

Ins. Co. Name __________________________ Plan __________________________

ID# __________________________ Group name or number __________________________

Policy Holder's Name __________________________ Relation to patient __________________________

Sex: ☐ Male ☐ Female Date of Birth ____/____/____ Social Security # __________________________
ACKNOWLEDGEMENT OF RECEIPT AND ACCEPTANCE OF:
Notice of Privacy Practices  Informed Consent
Practice Financial Policies
ADVANCED SPECIALTY CARE

Privacy Officer: Jennifer Retzer, Privacy Officer (203) 830-4700 ext. 8265
I hereby acknowledge that I was given the opportunity to review this medical practice’s Notice Of Privacy Practices (HIPAA),
and that I have the right to ask for a paper copy of the Notice to take with me. I further acknowledge that a copy of the current notice
will be posted in the reception area, and that I may request a copy of any amended Notice of Privacy Practices at each appointment.
Due to HIPAA laws, we are unable to share your medical information with anyone unless you authorize to do so.
I authorize the person(s) listed below to discuss my medical information:

Name & phone number

Name & phone number

Relationship to Patient

I authorize Advanced Specialty Care staff to leave medical information, including test results, on the following
voicemail/answering machines: ☐ Home Phone ☐ Work Phone ☐ Cell Phone

☐ I hereby authorize Advanced Specialty Care to correspond with me/authorized persons via email regarding my medical care.

Release of Records to Electronic Portal: I understand that my signature on this form authorizes Advanced Specialty Care to send
my personal medical records to my personal Electronic portal account when verbally requested. I understand that this health information may
include HIV-related information and/or information relating to diagnosis or treatment of psychiatric disabilities and/or substance abuse and
that by signing this form, I am authorizing such information to be disclosed. This authorization is effective indefinitely unless revoked in
writing. I would like the following health information to be sent to my portal account:
☐ All records Other:

Please note that ASC employees may discuss payment issues with family members or other personal representatives, including the
subscriber of my insurance plan, unless I request special privacy protections. My signature on this form authorizes such financial
discussion.
Please initial each statement on line provided:
☐ Under certain circumstances, this office may need to request lab reports, radiology reports, other diagnostic test results, and/or
medication history from outside facilities in order to provide treatment. At times these facilities may require an authorization to release
such records. My signature authorizes the release of these records.

☐ I understand that no procedure provided by this facility is completely without risk and I authorize the care and treatment provided to
me under the general or specific directions of my physician or my physician assistant.

☐ I understand that I will be charged a $25-$125 NO-SHOW fee if I do not show up at my scheduled appointment. In order to avoid the
NO-SHOW fee an appointment needs to be cancelled 24 hours prior.

☐ I understand any office procedures/tests done today may fall under a different insurance benefits classification, therefore may require
additional out of pocket cost beyond the office visit fee.

If this office does not have a contract with my insurance company, payment must be made at the time of visit unless prior
arrangements have been made with the office manager. For patients with coverage that we participate with we will file your insurance
claims to your primary carrier for all services and procedures we provide. It is your responsibility to secure all referrals and authorizations
required by your health plan and to be aware of its coverage and benefits. All charges are your responsibility from the date the services are
rendered. I understand that, regardless of my insurance status, I am ultimately responsible for the balance on my account for any
professional services rendered. If payment is not received in a timely manner, my account will be turned over to a collection agency. I
agree to notify the office of Advanced Specialty Care of any changes to my insurance coverage so that filing my claim is expedited. I
understand that any unpaid balances 120 days or older will incur $15 per month late fee.

Patient Signature (Parent/Guardian sign if Patient a Minor)

Relationship to Patient

Please Print Name

Date

Patients Name (if Minor)

Patient’s date of Birth

[Signature]

updated 10/2/2018
Allergy Intake

Patients Name: ________________________________

Patients Date of Birth: _______________________

Today's Date: _______________________________

Patient's Height: _______________ Weight: _______________

Please list all Medications and Dosage you are currently taking (including prescription, non-prescription, herbal supplements):

1. ____________________________________________

2. ____________________________________________

3. ____________________________________________

4. ____________________________________________

5. ____________________________________________

6. ____________________________________________

7. ____________________________________________

Allergies to medication: Drug name/Reaction

______________________________________________

______________________________________________

______________________________________________

Latex Allergy □ Yes □ No

Review of systems: Please circle Yes or No

Fatigue Y/N Nausea Y/N

Food Allergies Y/N Joint swelling Y/N

Cough Y/N Nasal congestion Y/N

Depression Y/N Rash Y/N

Itchy Eyes Y/N Seasonal Allergies Y/N

Headache Y/N

Personal Medical History: Please circle Yes or No

Asthma Y/N

Allergies Y/N If "Yes" please circle Allergen below

Food Environmental Insect Pet

High Blood Pressure Y/N

Other Y/N

List any other pertinent medical history:

1. ____________________________________________

2. ____________________________________________

3. ____________________________________________

Pharmacy Information

Name: _________________________________________

Location: ______________________________________

Referring MD: _________________________________

Primary Care MD: ______________________________

Surgical History: Please circle Yes or No

Tonsillectomy Y/N

Adenoidectomy Y/N

Other _________________________________________

Family History: Please circle Yes or No

Asthma Y/N

Father __ Mother __ Sister __ Brother __ Son __ Daughter __

Eczema Y/N

Father __ Mother __ Sister __ Brother __ Son __ Daughter __

Hay fever Y/N

Father __ Mother __ Sister __ Brother __ Son __ Daughter __

List any other pertinent family history:

1. ____________________________________________

2. ____________________________________________

3. ____________________________________________

Social History: (Smoking status for patients 13 yrs. and older)

Have you ever used tobacco Y/N

Current every day smoker □

Current some day smoker □

Smoker, current status unknown □

Never smoker □

Former smoker □

Unknown if ever smoked □

Do you chew tobacco Y/N

Do you drink alcohol Y/N

If yes: Daily __ Weekly __ Monthly __ Yearly __

Do you consume caffeine Y/N

Day care? □ Yes □ No

Exposed to smokers? □ Yes □ No

Environment at home:

Dust mite proof covers (mattress or pillows)? □ Yes □ No

Devices (Choose any in the home)

Dehumidifier □

Air purifier □

Wood/pellet stove □

Air conditioner □ Yes □ No

Carpeting (choose one) □ None □ Wall to wall □ Area rugs
Residence
Private Home ☐
Apartment ☐
Basement ☐ Yes ☐ No
Do you have any pets? (Choose all that apply)
  Cats ☐ Dogs ☐ Birds ☐ Other ☐
Have you seen cockroaches or ladybugs in the home?
  Yes ☐ No ☐
Is there visible mold in the home? ☐ Yes ☐ No

List family members that are patients here:
__________________________________________________________
__________________________________________________________
__________________________________________________________
__________________________________________________________

P:\Final Allergy Intake 2018.docx 2018
Advanced Allergy & Asthma Care

Name____________________ D.O.B________________ Date________________

Please circle the reason(s) for your visit today:

- Nose symptoms
- Asthma
- Eczema
- Hives or Swelling
- Cough
- Insect Sting Allergy
- Food Allergy
- Drug allergy
- Other

There are many sections below, please fill out the sections for which you have symptoms:

IF YOU HAVE ASTHMA SYMPTOMS:

Have you been diagnosed with Asthma? Yes No

If so, at what age? _____

Have you had any hospitalizations or ER visits for asthma? Yes / No. If yes, list approximate dates: ______________________

Have you been treated with oral steroid pills/liquid (eg: prednisone, medrol, prednisolone) for asthma? Yes / No

How many courses of steroids in the past one year? __________

Have you ever been prescribed any of the following inhalers? (Please circle)

- Advair
- Symbicort
- Dulera
- Flovent
- Asmanex
- QVAR
- Pulmicort
- Alvesco
- Other

What symptoms of asthma do you experience? cough / wheeze / shortness of breath / chest tightness

How many days per week do you experience these symptoms? __________________

How many days per week do you use a rescue inhaler (albuterol/xopenex)? ________

How many nights per month does your asthma hinder your ability to sleep? ________

Does your asthma interfere with your ability to do activities you would like to do? Yes / No

What triggers your asthma? (Please circle) exercise / cold / heat / respiratory infections / change of seasons / pollens / animals / dust / mold / strong smells (such as tobacco, perfumes, detergents, etc.)
IF YOU HAVE NASAL/EYE/EAR ALLERGY SYMPTOMS

Circle the following symptoms that affect you:
sneezing / runny nose / stuffy nose / post nasal drip / itchy nose / itchy eyes / watery eyes / puffy eyes / itchy ears / itchy throat / headache / sinus pressure / snoring

What is your worst symptom of the above? ____________________________

What makes these symptoms worse? indoors / outdoors / strong smells (such as perfumes and cleaning detergents) / cats / dogs / dust / molds / feathers or birds / spring / summer / fall / winter

What is your strongest trigger? ____________________________

What medications have you tried for these symptoms?

__________________________________________________________

__________________________________________________________

IF YOU HAVE SINUS SYMPTOMS:

Do you struggle with frequent sinus infections? Yes / No. If yes, how many in a given year?

__________________________________________________________

Have you ever had nasal polyps? Yes / No. Have you lost your sense of smell or taste? Yes / No.

Have you ever had sinus surgery? Yes / No. If yes, list dates: ____________________________________________

IF YOU HAVE HIVES:

Have you ever had hives before in your lifetime? Yes / No

When did current episode of hives start? ____________________________

How many days per week do you have hives? ____________________________

Typically how long do individual hives last? ____________________________

Are the hives intensely itchy? Yes / No

When hives are gone do they leave a mark on your skin? Yes / No

Have you had any infections/illnesses in the 10 days prior to the onset of hives? Yes/No

Please list any triggers you are concerned about

__________________________________________________________

__________________________________________________________

Do you take any aspirin, ibuprofen or ibuprofen-like (advil, aleve, naproxyn, etc) medications? Yes / No

If yes, list: ____________________________________________
Have you noticed the hives to be worse with the following? Heat / cold / exercise / scratching / stress / showers / menses / alcohol / pressure on the skin (such as waist band and bra strap areas)

Have you had swelling? Yes / No. If so, where?

Have you had any of the following? (Please circle) throat closing / shortness of breath / change in your voice / tongue swelling / a sensation of something stuck in your throat

Do you have an epi pen? Yes / No

OTHER ALLERGIC HISTORY:

Do you have any food allergies? Yes / No If yes, list each food and the reaction you had to it:

________________________________________________________________________

________________________________________________________________________

Have you had any problems after bee or wasp stings? Yes / No If yes, describe the reaction (Do not include reactions to mosquito bites):

________________________________________________________________________

________________________________________________________________________

Do you have any drug allergies? Yes / No If yes, list each medication and describe the reaction:

________________________________________________________________________

Do you have a history of latex allergy? Yes / No. If yes, describe the reaction

Do you have a history of eczema? Yes / No
Antihistamines and certain other medications interfere with the accuracy of allergy skin testing. The following is a list of common antihistamines. In addition, many cold/sinus preparations and eye drops contain antihistamines.

Some herbs, plants and supplements (including naturopathic/homeopathic) may also decrease the accuracy of allergy skin testing, and therefore all such products should be withheld for one week prior to testing.

**Examples of Antihistamines**

<table>
<thead>
<tr>
<th>Antihistamines</th>
<th>Do not take for this number of days before the test date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zyrtec (Cetirizine)</td>
<td>6 days</td>
</tr>
<tr>
<td>Xyzal (Levocetirizine)</td>
<td>6 days</td>
</tr>
<tr>
<td>Clarinex (Desloratidine)</td>
<td>7 days</td>
</tr>
<tr>
<td>Claritin/Claritin-D, Alavert (Loratadine)</td>
<td>5 days</td>
</tr>
<tr>
<td>Allegra (Fexofenadine)</td>
<td>4 days</td>
</tr>
<tr>
<td>Most older antihistamines:</td>
<td>3 days</td>
</tr>
<tr>
<td>Benadryl (Diphenhydramine), Actifed, Allerest, Nyquil, Chlor-Trimevon, Triaminic, Dimetapp, Drixoral, Tavist, etc.</td>
<td></td>
</tr>
</tbody>
</table>

Medications ending in “PM” (such as Tylenol PM, Advil PM, Motrin PM)

<table>
<thead>
<tr>
<th>Medications</th>
<th>Number of Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thera-flu (Pheniramine), Ny-quil</td>
<td>3 days</td>
</tr>
</tbody>
</table>

Periactin (Cyproheptadine)

<table>
<thead>
<tr>
<th>Antidepressants</th>
<th>Number of Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atarax (Hydroxyzine)</td>
<td>3 days</td>
</tr>
<tr>
<td>Astelin Nasal Spray (Azelastine), Astepro, Dymista</td>
<td>5 days</td>
</tr>
<tr>
<td>Patanase</td>
<td>4 days</td>
</tr>
</tbody>
</table>

**Tricyclic Antidepressants:**

<table>
<thead>
<tr>
<th>Antidepressants</th>
<th>Number of Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Elavil (Amitriptyline)</td>
<td>5 days</td>
</tr>
<tr>
<td>*Pamelor ((Nortriptyline)</td>
<td></td>
</tr>
<tr>
<td>*Tofranil (Imipramine)</td>
<td></td>
</tr>
<tr>
<td>*Sinequan (Doxepin)</td>
<td></td>
</tr>
<tr>
<td>*Desipramine</td>
<td></td>
</tr>
</tbody>
</table>

Meclizine (Antivert, Bonine, Dramamine)

<table>
<thead>
<tr>
<th>Antidepressants</th>
<th>Number of Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Remeron (Mirtazapine)</td>
<td>7 days</td>
</tr>
<tr>
<td>*Abilify (Aripiprazole)</td>
<td>5 days</td>
</tr>
<tr>
<td>*Seroquel (Quetiapine)</td>
<td>6 days</td>
</tr>
<tr>
<td>Midol</td>
<td>2 days</td>
</tr>
<tr>
<td>Topical Doxepin cream</td>
<td>12 days</td>
</tr>
<tr>
<td>Optivar and Elestat Ophthalmic Solution</td>
<td>4 days</td>
</tr>
<tr>
<td>All other allergy eye drops (Patanol, Pataday, Bepreve, Opcon A, Naphcon-A, Zaditor)</td>
<td>3 days</td>
</tr>
</tbody>
</table>

**IMPORTANT:** Do not stop any medication with an * without consulting the prescribing physician.

**IF** you are experiencing hives or other allergy symptoms that will make you uncomfortable when antihistamines are withheld, **DO NOT STOP** your medication prior to the doctor’s office visit.

Withhold Antihistamines #116a– rev 2/12/2013

rev 8/30/17